



# BRANDON SCHOOL DIVISION

## Facilities/Transportation Committee Minutes

Monday, March 23, 2015 – 10:00 a.m.  
Boardroom, Administration Office

Present: J. Murray (Chairperson), G. Buri, M. Sefton (Alternate).  
D. Labossiere, G. Malazdrewicz, M. Clark, R. Harkness.  
Regrets: S. Bambridge.

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### 1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 10:02 a.m. by Committee Chair Jim Murray.

### 2. APPROVAL OF AGENDA

Trustee Sefton added one item to the agenda.

The agenda was approved as amended.

### 3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of February 23, 2015 were received as information.

### 4. COMMITTEE GOVERNANCE GOAL ITEMS

### 5. OTHER COMMITTEE GOVERNANCE MATTERS

#### A) Rubber Mat Suggestion

At the March 9, 2015, Regular Meeting of the Board of Trustees, Trustee Kruck suggested that rubber mats, like the ones used in skate shacks, be investigated for use at École Harrison to replace the deteriorating asphalt pad at the northwest side of the school. Trustees discussed this product and thought perhaps it would be a trip hazard due to the seams required to join the the product together. Mr. Clark gave updated information on research he had done into the École Harrison Parent Council's request to use Rubber Paving Manitoba's product to resurface this pad. He noted that no other School Division in Manitoba has used this product. The City of Brandon used this product around traffic circles and at the Riverbank Discovery Centre and found that it did not perform satisfactorily and lifted after a short time. The City does not plan on using this product again. This product is quite costly at double the price of asphalt, and as there is no contractor in Brandon that services and installs this product, there is an assumption that it would be costly to bring a repair person to Brandon from Winnipeg.

Trustee Buri asked questions for clarification regarding the costs to the Division. It was explained that there would be no cost to the Division for installation, but upkeep and maintenance would be the responsibility of the Division. Trustee Sefton suggested an agreement with École Harrison Parent Council that would share repair costs. Liability was discussed and the Committee agreed it likes the idea of giving the product a trial. Mr. Clark will ask Rubber Paving Manitoba for references. The Committee decided it would seek more information, including how the product performs in Manitoba winters, add the topic to the next Facilities and Transportation Committee Meeting agenda, and update the Board on the discussion.

**B) School Bus Purchase**

Mr. Ron Harkness, Supervisor of Transportation, spoke to this item and provided documents listing the capital and operating costs for fuel and miscellaneous charges comparing the diesel bus cost to the propane bus cost. It would take 8.2 years to break even on the higher priced propane bus. The BSD life cycle for a new bus is 12 years. The Secretary-Treasurer, Mr. Denis Labossiere, spoke on purchasing propane from Co-op at bulk rates and the potential further fuel savings by switching to a floating price from the current fixed price. Diesel and propane gas prices were discussed further.

Mr. Harkness spoke on the opinions of the bus drivers and students and he stated they love the propane buses due to their quiet operation, lots of heat and rare breakdowns.

The bus prices were discussed. Propane buses will cost \$136,600 and diesel buses are \$117,400. Mr. Labossiere spoke to the bus budget and noted that there is currently \$354,000 set aside for buses, and after subtracting the 2 propane buses that were just purchased, there is \$125,400 left to buy another propane bus. To stay within budget a diesel bus could be purchased, or \$11,200 can be taken out of the bus reserve to purchase the 3<sup>rd</sup> propane bus.

The Committee decided that the additional money will be taken out of the bus reserve to purchase a propane school bus and the Secretary-Treasurer will advise the Pupil Transportation Unit of BSD's decision.

**C) Tender – Vincent Massey Science Lab**

There were three bids for this tender with Ben Wiebe Construction coming in with the lowest bid. The project construction start date is tentatively set for the end of May or first week in June, with the classrooms hopefully ready at school start-up.

**Recommendation:**

That the low Tender for the Vincent Massey Science Lab, as recommended by MCM Architects Inc., subject to the approval by the Public Schools Finance Board be accepted and the Architect be authorized to forward the tender to the Public Schools Finance Board for approval.

**6. OPERATIONS INFORMATION**

**A) Facilities Project Update**

The Director of Maintenance and Transportation, Mr. Mel Clark, provided verbal updates on the following projects:

- Crocus Plains Science Labs – waiting for the occupancy permit.
- Vincent Massey Roof – roof work is finished, metal and trim work is being finished.
- École Harrison roof is 60% complete.
- Waverly Park new classroom addition – the block walls are up.
- Meadows – foundation and footings have been poured and the block walls are going up soon.
- George Fitton Kindergarten classroom is on schedule
- Betty Gibson Grooming Room – the design submission has been sent to PSFB from MCM Architects.

**B) Betty Gibson School – 2015/16 Modular Request**

Mr. Clark noted that PSFB has requested we provide our own consultants for this project and Mr. Clark and Mr. Labossiere suggested the use of Stantec from Winnipeg, as the Division has used their services in the past.

**C) In-Camera Item – Operations matter.**

Trustee Sefton updated the Committee on a facilities matter.

**8. NEXT REGULAR MEETING: Monday, April 27, 2015, 10:00 a.m., Boardroom**

The meeting adjourned at 10:54 a.m.

Respectfully submitted,

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J. Murray, Chair

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S. Bambridge

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G. Buri

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M. Sefton (Alternate)